## Self appraisal report for Year (2022-23)

Auditor Agency: Virender Kumar Bharti

Ministry Name: Ministry of Commerce & Industry

## Department Name: Department of Industrial Policy & Promotion

## Public Authority Name: Indian Rubber Manufacturers Research Association

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and c	luties[Section	on 4(1)(b)(	i)]				
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://irmra.or g/organisation function.html	-	1.28	Okay
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://irmra.or g/organisation function.html		1.28	Okay
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://irmra.or g/organisation function.html	-	1.28	Okay
1.1.4	Function and duties	Fully Met	1.28	1.28	https://irmra.or g/organisation function.html		1.28	Okay
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://irmra.or g/organisation function.html	-	1.28	Okay
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://irmra.or g/organisation function.html	-	1.28	Okay

r. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks Audito Categ		Auditor Marks	Auditor Remarks/URL
1.2	Power and duties of its officers and employee	s[Section 4(1	) (b)(ii)]					
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://irmra.orFully g/organisation- function.html	Met	1.54	Okay
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://irmra.orFully g/organisation- function.html	Met	1.54	Okay
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://irmra.orFully g/organisation- function.html	Met	1.54	Okay
1.2.4	Exercised	Fully Met	1.54	1.54	https://irmra.orFully g/organisation- function.html	Met	1.54	Okay
1.2.5	Work allocation	Fully Met	1.54	1.54	https://irmra.orFully g/organisation- function.html	Met	1.54	Okay
1.3	Procedure followed in decision making proces	ss [Section 4	(1)(b)(iii)	]				
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://irmra.orFully g/organisation- function.html	Met	1.54	Okay
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://irmra.orFully g/organisation- function.html	Met	1.54	Okay
1.3.3	Related provisions, acts, rules etc.	Partially Met	1.54	0.77	https://irmra.orPartia g/organisation- function.html	ally Met	0.77	Okay
1.3.4	Time limit for taking a decisions, if any	Partially Met	1.54	0.77	https://irmra.orPartia g/organisation- function.html	ally Met	0.77	Okay
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://irmra.orFully g/organisation- function.html	Met	1.54	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.4	Norms for discharge of functions[Section 4(1	)(b)(iv)]						
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://irmra.or g/organisation function.html		1.54	Okay
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://irmra.or g/organisation function.html	-	1.54	Okay
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://irmra.or g/organisation function.html	-	1.54	Okay
1.4.4	Time-limit for achieving the targets	Partially Met	1.54	0.77	https://irmra.or g/organisation function.html		0.77	Okay
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://irmra.or g/organisation function.html		1.54	Okay
1.5	Rules, regulations, instructions manual and r	ecords for dis	chargin	g function	s[Section 4(1)(	(b)(v)]		
1.5.1	Title and nature of the record/ manual /instruction.	Partially Met	-	0.96	https://irmra.or g/organisation function.html	Partially Met	0.96	Okay
1.5.2	List of Rules, regulations, instructions manuals and records.	Partially Met	1.92	0.96	https://irmra.or g/organisation function.html	-	0.96	Okay
1.5.3	Acts/ Rules manuals etc.	Partially Met	1.92	0.96	https://irmra.or g/organisation function.html		0.96	Okay
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	https://irmra.or g/organisation function.html		1.92	Okay
1.6	Categories of documents held by the authorit	y under its co	ntrol[Se	ection 4(1)	(b) (vi)]	-		
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://irmra.or g/organisation	-	3.85	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					function.html			
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://irmra.or g/organisation- function.html		3.85	Okay
1.7	Boards, Councils, Committees and other Bodi	es constitut	ted as pa	rt of the Pu	blic Authority	[Section 4(	1)(b)(viii)]	
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://irmra.or g/organisation- function.html	Fully Met	0.96	Okay
1.7.2	Composition	Fully Met	0.96	0.96	https://irmra.or g/organisation- function.html	-	0.96	Okay
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://irmra.or g/organisation- function.html	•	0.96	Okay
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://irmra.or g/organisation- function.html		0.96	Okay
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://irmra.or g/organisation- function.html	-	0.96	Okay
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	https://irmra.or g/organisation- function.html	-	0.96	Okay
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://irmra.or g/organisation- function.html	-	0.96	Okay
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://irmra.or g/organisation- function.html	-	0.96	Okay
1.8	Directory of officers and employees[Section 4	(1) (b) (ix)]						
1.8.1	Name and designation	Fully Met	3.85	3.85	https://irmra.or g/organisation-	-	3.85	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					function.html			
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://irmra.or g/organisation function.html	-	3.85	Okay
1.9	Monthly Remuneration received by officers &	employees	including	system of	compensatio	ר וSection 4	(1) (b) (x)]	
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://irmra.or g/organisation function.html	Fully Met	3.85	Okay
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://irmra.or g/organisation function.html		3.85	Okay
1.10	Name, designation and other particulars of pu	ublic informa	ation offic	ers[Sectio	n 4(1) (b) (xvi)]			
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://irmra.or g/organisation function.html	-	3.85	Okay
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://irmra.or g/organisation function.html	-	3.85	Okay
1.11	No. Of employees against whom Disciplinary	action has b	been prop	osed/ take	n(Section 4(2)	)		
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://irmra.or g/organisation function.html	-	3.85	Okay
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://irmra.or g/organisation function.html	-	3.85	Okay
1.12	Programmes to advance understanding of RT	I(Section 26	i)					
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://irmra.or g/organisation function.html	-	1.92	Okay
1.12.2	Efforts to encourage public authority to participate in these programmes	eFully Met	1.92	1.92	https://irmra.or g/organisation function.html	-	1.92	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		ditor tegory	Auditor Marks	Auditor Remarks/URL
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://irmra.orFul g/organisation- function.html	lly Met	1.92	Okay
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://irmra.orFul g/organisation- function.html	lly Met	1.92	Okay
1.13	Transfer policy and transfer orders[F No. 1/6/2	011- IR dt.	15.4.2013	1				
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://irmra.orFul g/organisation- function.html	lly Met	7.69	Okay
Total			100	95	10	0	95	
2	Budget and Programme							
2.1	Budget allocated to each agency including all 4(1)(b)(xi)]		osed exp		•		ts made e	etc.[Section
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://irmra.orFul g/budget-prog ramme.html	lly Met	10.00	Okay
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://irmra.orFul g/budget-prog ramme.html	lly Met	10.00	Okay
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://irmra.orFul g/budget-prog ramme.html	lly Met	10.00	Okay
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://irmra.orFul g/budget-prog ramme.html	lly Met	10.00	Okay
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://irmra.orFul g/budget-prog ramme.html	lly Met	10.00	Okay
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR	dt. 11.9.207	12)					
2.2.1	Budget	Fully Met	16.67	16.67	https://irmra.orFul g/budget-prog	lly Met	16.67	Okay

Sr. No	Details of disclosure	Category I	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
					ramme.html			
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	https://irmra.or g/budget-prog ramme.html		16.67	Okay
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://irmra.or g/budget-prog ramme.html		16.67	Okay
2.3	Manner of execution of subsidy programme [S	Section 4(i)(b)(	xii)]					
2.3.1	Name of the programme of activity	Not Applicable		0	empty	Not Applicable	0	Okay
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.4	Discretionary and non-discretionary grants [F	No. 1/6/2011-	R dt. 1	5.04.2013]				
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.5	Particulars of recipients of concessions, perm	its of authoriz	ations	aranted by	the public au	thoritv[Section	1 4(1) (b)	(xiii)]

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	https://irmra.or g/budget-prog ramme.html		25.00	Okay
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations		25	12.50	https://irmra.or g/budget-prog ramme.html		12.50	Okay
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2	2013]						
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	-	90	0	empty	Not Applicable	e0	Okay
Total			150	138		150	138	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultati formulation of policy or implementation there	•				•	elation t	o the
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	:0	0	empty	Not Applicable	e0	Okay
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	:0	0	empty	Not Applicable	e0	Okay
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	90	0	empty	Not Applicable	e0	Okay
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	e0	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	e0	0	empty	Not Applicable	90	Okay
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	e0	0	empty	Not Applicable	90	Okay
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	e0	0	empty	Not Applicable	90	Okay
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	90	0	empty	Not Applicable	90	Okay
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	e0	0	empty	Not Applicable	90	Okay
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	90	0	empty	Not Applicable	90	Okay
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	e0	0	empty	Not Applicable	90	Okay
3.2	Are the details of policies / decisions, which a	ffect public, ir	nformed	d to them[S	Section 4(1)	(c)]		
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	90	0	empty	Not Applicable	90	Okay
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	90	0	empty	Not Applicable	90	Okay
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for	Not Applicable	90	0	empty	Not Applicable	90	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
	consultation before formulation of policy							
3.3	Dissemination of information widely and in su	ch form and i	manner	which is e	asily accessib	le to the publ	ic [Sectio	on 4(3)]
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://irmra.or g/publicity-bar d-public- interface.html	Fully Met	50.00	Okay
3.4	Form of accessibility of information manual/ h	andbook[Sec	tion 4(1	)(b)]				
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://irmra.or g/publicity-bar d-public- interface.html		25.00	Okay
3.4.2	Information manual/handbook available in Printec format	Fully Met	25	25.00	https://irmra.or g/publicity-bar d-public- interface.html	-	25.00	Okay
3.5	Whether information manual/ handbook availa	ble free of co	st or no	ot [Section	4(1)(b)]			
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://irmra.or g/publicity-bar d-public- interface.html		25.00	Okay
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	https://irmra.or g/publicity-bar d-public- interface.html		25.00	Okay
Total			150	150		150	150	
4	E-Governance					-		
4.1	Language in which Information Manual/Handb	ook Available	e [F No.	1/6/2011-1	R dt. 15.4.2013			
4.1.1	English	Fully Met	- 14.29	14.29	https://irmra.or g/e-governanc e.html	Fully Met	14.29	Okay
4.1.2	Vernacular/ Local Language	Partially Met	14.29	7.15	https://irmra.or g/e-governanc	-	7.15	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					e.html			
4.2	When was the information Manual/Handbook	last updated	d?[F No. 1	/6/2011-IR	dt 15.4.2013]			
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://irmra.o g/e-governand e.html	-	28.57	Okay
4.3	Information available in electronic form[Section	on 4(1)(b)(xi	v)]					
4.3.1	Details of information available in electronic form		9.52	9.52	https://irmra.o g/e-governand e.html		9.52	Okay
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://irmra.o g/e-governand e.html	-	9.52	Okay
4.3.3	Location where available	Fully Met	9.52	9.52	https://irmra.o g/e-governanc e.html	-	9.52	Okay
4.4	Particulars of facilities available to citizen for	obtaining ir	formation	n[Section 4	l(1)(b)(xv)]			
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://irmra.o g/e-governand e.html		7.14	Okay
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://irmra.o g/e-governand e.html		7.14	Okay
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://irmra.o g/e-governanc e.html	-	7.14	Okay
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://irmra.o g/e-governanc e.html	-	7.14	Okay
4.5	Such other information as may be prescribed	under Secti	ion 4(i) (b)	(xvii)				
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://irmra.o g/e-governano e.html	-	3.57	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://irmra.or g/e-governanc e.html		3.57	Okay
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://irmra.or g/e-governanc e.html		3.57	Okay
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://irmra.or g/e-governanc e.html		3.57	Okay
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	https://irmra.or g/e-governanc e.html		3.57	Okay
4.5.6	Annual Report	Fully Met	3.57	3.57	https://irmra.or g/e-governanc e.html		3.57	Okay
4.5.7	Frequently Asked Question (FAQs)	Partially Met	3.57	1.79	https://irmra.or g/e-governanc e.html	-	1.79	Okay
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Not Met	3.57	0	empty	Not Met	0	Okay
4.6	Receipt & Disposal of RTI applications & appe	als [F.No 1/6/	2011-IR	dt. 15.04.2	2013]			
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://irmra.or g/e-governanc e.html	-	14.29	Okay
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://irmra.or g/e-governanc e.html		14.29	Okay
4.7	Replies to questions asked in the parliament[	Section 4(1)(d	l)(2)]					
4.7.1	Details of questions asked and replies given	Not Applicabl	e0	0	empty	Not Applicabl	e0	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URI	
Total			171	159		171	159		
5	Information as may be prescribed								
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]								
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://irmra.o g/information- as-may-be-pr escribed.html		20.00	Okay	
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://irmra.o g/information- as-may-be-pr escribed.html		20.00	Okay	
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment, (b) Name & Designation of the officers	Fully Met	20	20.00	https://irmra.o g/information- as-may-be-pr escribed.html	-	20.00	Okay	
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	https://irmra.o g/information- as-may-be-pr escribed.html		20.00	Okay	
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	https://irmra.o g/information- as-may-be-pr escribed.html		20.00	Okay	
Total			100	100		100	100		
6	Information Disclosed on own Initiative								
6.1	Item / information disclosed so that public have								
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://irmra.o g/information- disclosed-on- own- initiative.html		25.00	Okay	

Sr. No	Details of disclosure	Category	Marks	Obtained	Remarks	Auditor	Auditor	Auditor
				Mark		Category	Marks	Remarks/URL
	Secretariat Manual of Office Procedures (CS Personnel, Publ	MOP) by Depar	ment	of Administ	trative Refo	rms and Public G	Grievanc	es, Ministry of
6.2.1	Whether STQC certification obtained and its validity	Not Applicable	90	0	empty	Not Applicable	90	Okay
6.2.2	Does the website show the certificate on the Website?	Not Applicable	90	0	empty	Not Applicable	90	Okay
Total			25	25		25	25	
Grand Total			696	666		696	666	