

LIST OF INTERNAL COMMITTEES OF IRMRA

The following internal committees are reconstituted w.e.f. 4th March 2024 and the validity of these committees will be for a period of 2 years.

S. No	Name of the committee	Name of the Chairperson	Members	Frequency of meetings to be conducted
1.	Capital Purchase Committee (Corporate)	Mr. Sachin Barve	1) Dr. Debdipta Basu (VC) Members 2) Mr. Hemant Khairnar 3) HoD (User Dept.) Member Secretary 4) Mr. Ravindra Badki Optional Members 5) Mr. Manohar Nawale (optional) 6) Mr. Chetan Deshmukh (optional) Note:- Specification for the capital goods be circulated to the External Expert Members before finalizing.	Twice in a month HoD (User Dept.) to make presentation
2.	General Goods & Service (Local Purchase Committee – HO)	Mr. Manohar Nawale	1) Dr. Bharat Kapgate (VC) Members 2) Mr. Chetan Deshmukh 3) Mr. Hemant Khairnar Member Secretary 4) Mr. Ravindra Badki	Daily Monthly review
3.	General Goods & Service (Local Purchase Committee – SR)	Mr. Paul Vannan	Members 1) Mr. Ravindra Badki 2) Mr. Prashant Bankar 3) Mr. Hemant Khairnar 4) Mr. Gnana Sandeep Member Secretary 5) Mr. Saravana Kumar	Daily Monthly review
4.	General Goods & Service (Local Purchase Committee – ER)	Dr. Debdipta Basu	1) Dr. Bharat Kapgate (VC) Members 2) Mr. Ravindra Badki 3) Mr. Hemant Khairnar Member Secretary 4) Mr. Suman Acharya	Daily Monthly review
5.	Payment Collection Committee	Mr. T.V. Sethumadhavan	1) Mr. Manohar Nawale (VC) Members 2) Mr. Sachin Barve 3) Mr. Anil Bhujbal 4) Mr. Veerappan Karthikeyan Member Secretary 5) Mr. Hemant Khairnar	Quarterly



			5) Mr. Hemant Khairnar	
6.	Employees Grievance Committee	Dr. Bharat Kapgate	1) Dr. Debdipta Basu - VC Members 2) Mr. Paul Vannan 3) Mr. Sethumadhavan 4) Mr. Shantaram Naik Member Secretary 5) Mrs. Vaishali – Member Secretary	Quarterly
7.	Women's Grievance / Sexual Harassment Prevention Committee	Mrs. Suhasini Katke	1) Mrs. Rajkantham Das -VC Members 2) Dr. Bharat Kapgate 3) Mr.Chetan Deshmukh 4) Mr. Kiran Shetty Member Secretary 5) Mrs. Minal Patil External Member (one)	Quarterly
8.	Canteen Committee	Mr. Chetan Deshmukh	1) Mr. Kiran Shetty – VC Members 2) Mr. Ravindra Badki 3) Mr. Umesh Sawant Member Secretary 4) Mrs. Rajakantham Das	Quarterly
9.	Students Grievance Committee	Dr.Bharat Kapgate	1) Mr. Santosh Jagadale VC Members 2) Representative of students 1 Female student 1 Male student Member Secretary 3) Mr. Kiran Shetty	Quarterly
10.	Sports & Cultural Committee	Dr. Bharat Kapgate	1) Mrs. Suhasini Katke – VC Members 2) Mr.Hemant Khairnar 3) Mr. Kiran Shetty 4) Mr. Santosh Jagadale 5) Mr. Milind Tamboli Member Secretary 6) Mrs.Preeti Rasam	Quarterly
11.	Safety Committee	Mr. Chetan Deshmukh	1) Mr. Manohar Nawale – VC Members 2) Dr. Bharat Kapgate 3) Mr. Ravindra Badki 4) Mrs. Suhasini Katke 5) Mr. Sachin Barve Member Secretary 6) Mr. Kiran Shetty	Monthly



12.	Loan Committee	Dr. Bharat Kapgate	1) Mr. Santosh Jagadale – VC Members 2) Finance Head 3) Mr. T.V. Sethumadhavan Member Secretary 4) Mr. Kiran Shetty	Quarterly
13.	Internal Finance Audit Wing	Mr. T.V. Sethumadhavan	1) Mr. Sachin Barve- VC Members 2) Mr. Santosh Jagadale 3) Mr. Saburaj Member Secretary 4) Mr. B R Arote	Daily
14.	Technology and Innovation Committee	Dr. Debdipta Basu	1) Dr. Bharat Kapgate – VC Members 2) Mr. Manohar Nawale 3) Mrs. Suhasini Katke Member Secretary 4) Mr. Santosh Jagadale	Monthly
15.	MOU Review Committee	Dr. Bharat Kapgate	1) Mr. Paul Vannan– VC Members 2) Dr. Debdipta Basu 3) Mr. T.V.Sethumadhavan Member Secretary 4) Mrs. Rajakantham Das	On need basis
16.	Estate Management & Facilities Lease Committee	Mr. Chetan Deshmukh	1) Dr. Debdipta Basu – VC Members 2) Mr. Manohar Nawale 3) Mr. Chandan Chowdhary 4) Mr. Ravindra Badki 5) HoD Finance Member Secretary 6) Mr. Kiran Shetty	Monthly
17.	Service Charges Review Committee	Dr. Bharat Kapgate	1) Mr. Veerapan Karthikeyan – VC Members 2) Dr. Debdipta Basu 3) Mr. Santosh Jagadale 4) Mr. Hemant Member Secretary 5) Mr. Anil Bhujbal	Quarterly
18.	Scrap Disposal Committee	Mr. T.V.Sethumadhavan	1) Dr. Bharat Kapgate – VC Members 2) Mr. Chetan Deshmukh 3) Mr. Ravindra Badki 4) Mr. Sushant Patil Member Secretary 5) Mr. Kiran Shetty	Quarterly

19.	Records Management Committee	Mr. T.V.Sethumadhavan	1) Dr. Bharat Kapgate(Record Officer) & VC Members 2) Mr.Paul Vannan 3) Dr. Debdibta Basu 4) Mr. Ravindra Badki 5) Mr. Hemant Khairnar	Monthly
20.	Internal Financial Rules Review Committee	Dr. K.Rajkumar	1) Mr. T.V.Setbumadhavan (VC) 2) Dr. Bharat Kapgate 3) Mr. Hemant Khairnar	As and when required
21.	APAR /DPC Committee	Dr. K.Rajkumar	Members 1. Concerned HOD of Dept. 2. One another HOD Coordinating Members 3. Mr. Kiran Shetty	Annual

All members are advised to take note of the above.

Chairman & Members are advised to hold regular meeting at defined frequency and maintain the applicable Minutes / Records of such meetings.



Dr. K.Rajkumar
Director